

### Bad Schauenburg - A safe value

Dear seminar guests

Nestled in one of the most charming areas of the Basel region, Bad Schauenburg offers an exceptional place to concentrate on the essentials. Peace, privacy and excellent cuisine will accompany you through your conferences, strategy meetings, retreats or multi-day assessments.

The various meeting rooms unite the charm of our history with the amenities of the modern world. The newly renovated hotel rooms welcome you with warm Homeliness and a high level of comfort.

An experienced and professional team organizes and accompanies you through your event from A-Z. And, last but not least, you will experience what true hospitality is all about.

Take a look at our new website - www.badschauenburg.ch, where you will find under "Seminars" further information and pictures of the individual seminar rooms. We will be happy to prepare an individual offer for you.

We look forward to welcoming you to Bad Schauenburg soon.

Florence Gigliotti Management Assistant Doris Néma Management Assistant

Hotel Bad Schauenburg AG CH-4410 Liestal

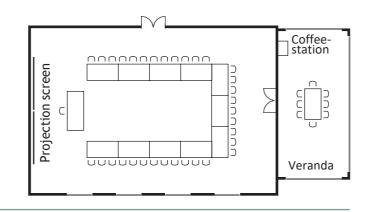
Hotel Bad Schauenburg AG CH-4410 Liestal T +41 61 9062727 F +41 61 9062700 hotel@badschauenburg.ch www.badschauenburg.ch

# SCHAUENBURGERSAAL

# HOTEL 1<sup>ST</sup> FLOOR

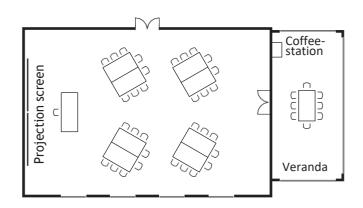
#### **U-Form seating**

26 to 34 persons 100 m<sup>2</sup>



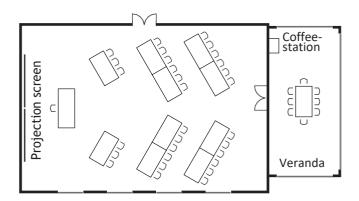
## **Island seating**

max. 32 persons 100 m<sup>2</sup>



# Herringbone seating

max. 40 persons 100 m<sup>2</sup>



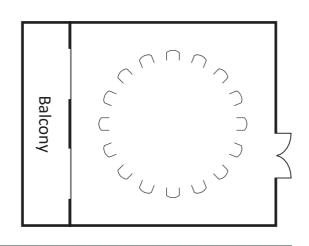
#### Veranda seating

8 to 10 persons

# OSTENBERGSAAL SEATING OPTIONS

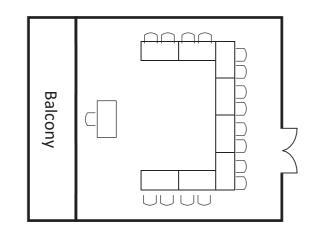
## **Circle of chairs**

14 to 18 persons 60 m<sup>2</sup>



# **U-Form seating**

14 to 16 persons 60 m<sup>2</sup>



HOTEL 1<sup>ST</sup> FLOOR

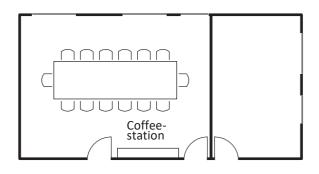
# ELBIS 1 + 2 SEATING OPTIONS

HOTEL 1<sup>ST</sup> FLOOR

# ELBIS 1

## **Boardroom Style**

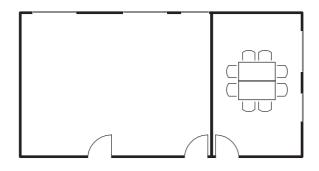
12 to 15 persons 40 m<sup>2</sup>



# ELBIS 2

# **Boardroom Style**

max. 8 persons 16 m<sup>2</sup>



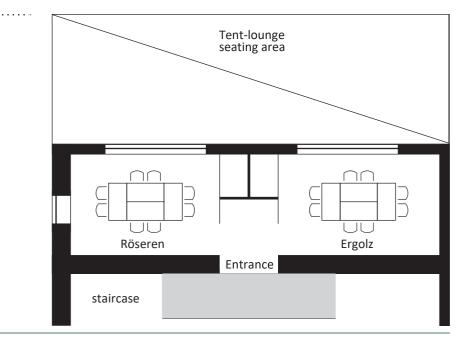
# <u>RÖSEREN</u>

8 to 10 persons

20 m<sup>2</sup>

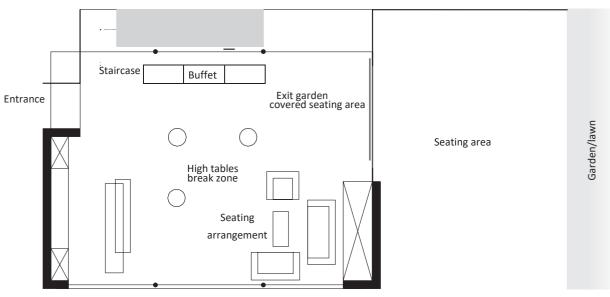
# ERGOLZ

8 to 10 persons 20 m<sup>2</sup>



#### Foyer

85 m<sup>2</sup>

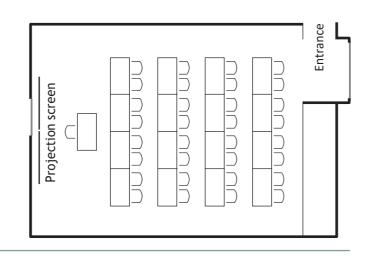


Coffee bar/Counter

# BIRSSAAL SEATING OPTIONS

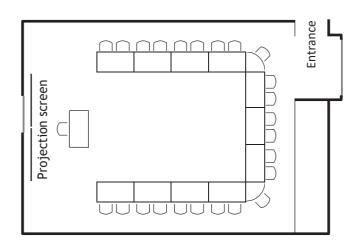
#### **Classroom seating**

max. 32 persons 80 m<sup>2</sup>



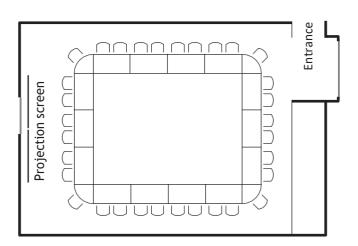
#### **U-Form seating**

20 to 24 persons 80 m<sup>2</sup>



#### Lecture seating/O-Form

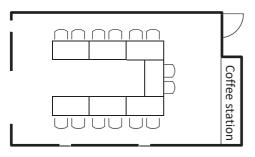
max. 32 persons 80 m<sup>2</sup>



# DUGGMATT SEATING OPTIONS

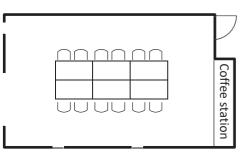
#### **U-Form seating**

max. 14 persons 40 m<sup>2</sup>



# **Block seating**

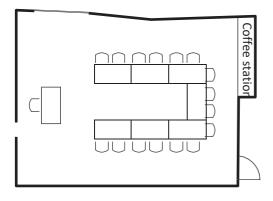
max. 12 persons 40 m<sup>2</sup>



# TALACHER SEATING OPTIONS

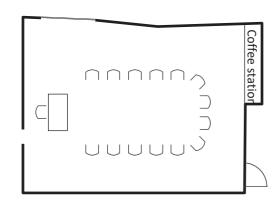
# **U-Form seating**

max. 16 persons 60 m<sup>2</sup>



#### **Block seating**

max. 14 persons 60 m<sup>2</sup>

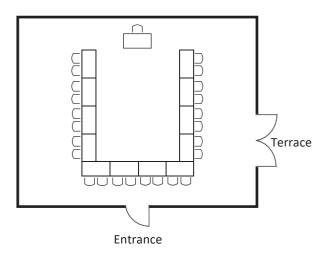


# ERMITAGE SEATING OPTIONS

# ECONOMIEGEBÄUDE 2<sup>ND</sup> FLOOR

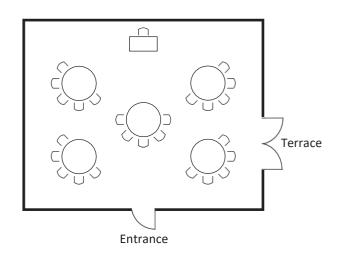
#### **U-Form seating**

max. 24 persons 80 m<sup>2</sup>



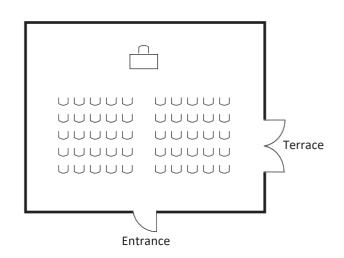
#### **Block seating**

max. 25 persons 80 m<sup>2</sup>



#### Presentation seating

max. 50 persons 80 m<sup>2</sup>



# **SEMINAR PRICES 2024**

#### HALF-DAY PACKAGE FROM 6 PERSONS

Per person from CH	F 98.50
Projecto Mineral Morning croissan	conference room with daylight or, flipchart, pin board, moderation material, Wi-Fi water in the conference room g or afternoon coffee break (Coffee, tea, juice, ts or sweet pastries, fruit basket) och (drinks separately)

#### **DAILY FLAT RATE FROM 6 PERSONS**

Includes Suitable conference room with daylight Projector, flipchart, pin board, moderation material, Wi-Fi Mineral water in the conference room Morning coffee break (Coffee, tea, juice, croissants or sweet pastries, fruit basket) Light lunch (drinks separately) Afternoon coffee break (Coffee, tea, juice, sweet pastries, fruit basket)	Per person	from CHF 110.00
	Includes	Projector, flipchart, pin board, moderation material, Wi-Fi Mineral water in the conference room Morning coffee break (Coffee, tea, juice, croissants or sweet pastries, fruit basket) Light lunch (drinks separately) Afternoon coffee break (Coffee, tea, juice, sweet pastries,

## DAILY FLAT RATE FOR AT LEAST 15 PERSONS

Per person	from CHF 120.00			
Includes	Suitable conference room with daylight Projector, flipchart, pin board, moderation material, Wi-Fi Mineral water in the conference room Morning coffee break (Coffee, tea, juice, croissants or sweet pastries, fruit basket) Lunch or standing buffet (drinks separately) Afternoon coffee break (Coffee, tea, juice, sweet pastries, fruit basket)			
Additional options	Single room incl. breakfast (except for trade fairs)	from CHF 180.00 per room/night		
	3-course dinner or	from CHF 82.50 per person		
	4-course dinner (Drinks separately)	from CHF 92.50 per person		

#### ADDITIONAL BREAK-OUT ROOMS (ROOM RENTAL PER DAY)

(for special arrangements or additional facilities)		
Group room	20 m²	from CHF 150.– per day
Group room	40 m <sup>2</sup>	from CHF 250.– per day
Group room	60 m <sup>2</sup>	from CHF 300.– per day
Group room	80 m²	from CHF 1'000.– per day
Remise exclusive	2	from CHF 1'500.– per day

# **GENERAL TERMS AND CONDITIONS 2024**

#### FOR SEMINARS, CONFERENCES AND ROOM RESERVATIONS

Thank you for choosing the Hotel Bad Schauenburg for your event. It is important to us to support you in every aspect of the organization and design. This works best if we receive the most important information from you at an early stage.

## **Definitive Reservation**

Your seminar is considered definitively reserved once you have returned the sent offer or contract signed with the company stamp within the deadline set by us. You will then receive a confirmation from us via email.

## **Final Adjustments**

Please provide us with the following information no later than 14 days before the event date:

- Definitive number of people
  (The registered number of participants is binding, any no-shows will be charged to the total bill)
- Name list of overnight guests (Please let us know which persons should receive upgrades or specific rooms. Unless otherwise noted, the costs of the overnight stays will be charged to your total bill)
- Arrival time of the participants (if possible flight number & landing time)
- The detailed program including times, coffee breaks, meals, etc.
- The desired setup and technical aids for the conference/meeting rooms

### Arrival

There are enough parking spaces available for guests of Bad Schauenburg free of charge. Please note that Bad Schauenburg is located 5 km outside and is not connected to public transport. The hotel's own shuttle (capacity of 4 - 7 people) can be ordered subject to availability and surcharge. We can also organize a taxi or a minibus for you with one of our trusted partners, who offer special rates for our guests.

## **Overnight Stay**

Our new hotel rooms are ready for check-in from 3:00 PM. Therefore, we ask you to leave your room by 11:00 AM at the latest on the day of departure to allow the next seminar guest an equally pleasant arrival. For individual check-ins, we kindly ask you to provide us the arrival times of the respective guests, especially those arriving after 10:00 PM.

#### Meals

Our renowned kitchen brigade is dedicated to pampering you with delicious meals every day. We place particular emphasis on fresh products of the best quality as well as on healthy and light seasonal cuisine. The respective meals/menus will be presented on-site by our Maître d'hôtel to the whole group during the coffee break and the apéro, so that we can cater to individual wishes (vegetarians, allergics, diets, etc.). This proven procedure allows for expedient service and completely satisfied participants.

## Extension of Opening Hours for Restaurants & Hotel Bar

Our restaurants and the hotel bar (including the lobby) close at midnight at the latest. If an extension is desired, it must be reserved 72 hours in advance. Costs per started hour CHF 300 per employee/hour (exclusive of consumptions), up to a maximum of 2:00 AM.

#### Zahlungsbedingungen

The invoice has a payment term of 30 days net from the date of the invoice. Please provide us with the exact billing address in time (according to the provisions of the VAT ordinance).

## **Total Invoice**

All charges incurred will be placed on the overall invoice of the organizer, unless otherwise arranged. This also applies to services not utilized, short-notice cancellations, NO-SHOWS, etc.

# **GENERAL TERMS AND CONDITIONS 2024**

#### FOR SEMINARS, CONFERENCES AND ROOM RESERVATIONS

## **Individual Billing**

For individual billing of overnight stays and day packages, the organizer must inform the participants in advance. Unpaid amounts will be added to the final invoice. Please note that meals and the corresponding drinks cannot be individually billed.

## Fees From Event Planners/Agencies

Third-party brokerage fees are not included in the quoted price; the client will bear these costs. You benefit from our special conditions with a direct booking.

## Taxes

The guest tax for overnight guests is CHF 3.50 per person/night. The hotel reserves the right to adjust agreed prices due to changes in the rates of statutory taxes.

### **Cancellation Conditions and No-Shows**

In the event of a cancellation of your event, the following conditions apply:

Up to 61 days before the event:	no cost
60 to 40 days before the event:	30% of the total costs
39 to 20 days before the event:	50% of the total costs
19 to 9 days before the event:	75% of the total costs
From 8 days before the event:	100% of the total costs

For the cancellation of a definitively confirmed seminar, a written notification from the organizer is required. Bad Schauenburg will then inform you about the further procedure. Note that we do not accept oral cancellations.

An arrangement is understood to be the agreed service multiplied by the specified number of people of the reservation confirmation. In case of partial cancellation, this regulation is applied in the corresponding ratio. If the number of people for an event in the Birssaal, Ermitage Saal, or Schauenburger Saal falls below 20 persons, an additional flat rate of CHF 800.00 per day will be charged.

Minor deviations (rooms, participants, etc.) can still be considered 72 hours before the event starts. No Shows and similar situations will be charged at 100%.

## Liability

To prevent damages, any external decorative materials and other objects must always be coordinated with Bad Schauenburg. We are happy to advise you in any situation.

The organizer is liable to Hotel Bad Schauenburg for any significant damage to the furnishings or inventory caused by the organizer, his assistants, or guests.

## **Corona Situation**

Our operation strictly adheres to the current COVID protective measures. Only if, according to the Federal Council, seminars and meetings are no longer allowed to be held, will the cancellation costs be waived.

Applicable law and jurisdiction, Swiss law, jurisdiction Liestal.

#### See You Soon!

We would be very pleased to welcome you to the most beautiful oasis of Baselbiets!

Your Bad Schauenburg Team